ANDROLOGY HOW TO ORDER POST VASECTOMY ANDROLOGY TESTS VIA tQUEST INFORMATION SHEET

Q-Pulse No	AIM2
Version	5
Site	Hub

INFORMATION SHEET

How to Order Post Vasectomy Andrology Tests via tQuest

Summary of Process

- 1. Patient attends GP Practice or clinic
- 2. Clinician/administrator creates electronic order for Andrology tests. 'Vasectomy'
- 3. Clinician/administrator indicates when ordering whether patient will deliver the sample to MPH or YDH.
- 4. Clinician/administrator types in the patient's contact telephone number.
- 5. The system will print out a numbered label (with a 'D' prefix) this should be placed on the toxicity tested Andrology sample pot and the pot then given directly to the patient.
- **6.** The electronic order is transmitted to the lab immediately after the label has printed, and will result in an appointment being scheduled for the patient.
- 7. The lab will process the electronic order by sending out an appointment letter to the patient along with an instruction leaflet. If the patient needs to change the appointment they are given the Andrology telephone number (voicemail) in the letter to phone to amend the appointment date.
- 8. If no appointment has been received within four weeks of the request being made, the patient should be instructed to leave a voicemail message on the Andrology telephone number: 01823 346702 stating their name and the name of the clinician who ordered the test, so that a duplicate communication can be sent out.

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Ordering Via tQuest

The Andrology tests can be ordered via tQuest using the "Test Groups" and looking under Andrology as shown in the screen shots below:



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Indigo 4 tQuest - Additional Questions / Information Regarding This T	est Webpage Dialog	×			
Additional questions / information regarding Post Vasectomy 1					
1. An appointment will be sent directly to the patient with the necessary instruction leaflet					
2. Where would the patient prefer to deliver the sample? Please select :					
MPH	Please select which hospital the patient wishes to deliver the sample to.				
	Plus please enter the patient's mobile telephone number				
<	F				
3. Please enter patient mobile phone number ; this will enable us to c rearrange appointment at short notice :	contact patient directly if circumstances arise where we need to				
	Cancel Sa	ve			



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