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| **OUT OF HOURS SERVICE AND ON-CALL ARRANGEMENTS** |

The Doctor initiating a request is responsible for:

1. Collecting the specimen(s)
2. Contacting the appropriate on-duty biomedical scientist when necessary
3. Arranging for the transport of the specimen to the collection/delivery service.

**Delivery Point - Out of Hours only:**

Samples at Basildon Hospital need to be delivered to front reception area at all times.

Samples at Southend Hospital need to be taken to the collection point at the ESL reception located on the 2nd floor, Prittlewell Wing.

You are reminded that the biomedical scientist on duty or on-call is working for all doctors in the trust therefore delays are possible.

Telephoning for results may cause further delay and should be avoided except in an emergency therefore please use your Hospital results reporting system to access results where possible